

# TOYNTON ALL SAINTS PARISH COUNCIL

Minutes of the Annual Toynton All Saints Parish Council Meeting  
held on Wednesday 16<sup>th</sup> May 2018 at the Methodist Chapel,  
Chapel Lane, Toynton All Saints commencing at 7.30pm

**PRESENT:** Cllr V Spencer presiding as Chairman  
Cllr G Howden                      Cllr A Shaw                      Cllr L McGregor  
Cllr M Stockley                      Cllr C Carey  
Cllr J Swanson representing as both Parish and District Councillor

Clerk – S Knowles

## **PUBLIC FORUM**

There were no members of the public present to ask any questions or to make any short statements during the time allocated.

### **1. ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR – INCLUDING SIGNING OF DECLARATION**

It was proposed, seconded and resolved that Cllr Spencer should be the Chairman for the forthcoming year. Thereby the Declaration of acceptance of Office was signed and witnessed by the Proper Officer the Parish Clerk.

### **2. ELECTION OF VICE-CHAIRMAN FOR THE FORTHCOMING YEAR**

It was proposed, seconded and resolved that Cllr Howden should be the Vice-Chairman for the forthcoming year.

### **3. REMARKS BY CHAIRMAN**

Cllr Spencer thanked all for their faith in her as Chair and looks forward to working with everyone during the forthcoming year.

### **4. APOLOGIES FOR ABSENCE AND REASONS GIVEN**

All the Parish Councillors were in attendance thereby there was no apologies to be given.

### **5. TO RECEIVE ANY DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCALISM ACT 2011, AND TO CONSIDER ANY APPLICATIONS OF DISPENSATIONS IN RELATION TO DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations received.

### **6. NOTES OF THE MEETING HELD ON WEDNESDAY 28<sup>th</sup> MARCH 2018 TO BE APPROVED AS THE MINUTES AND TO BE SIGNED BY THE CHAIRMAN**

It was resolved to accept these notes as a true and accurate record and thereby signed by the Chairman.

## 7. TO RECEIVE ANY REPORTS FROM ANY OUTSIDE BODIES

LCC Cllr Bowkett forwarded her apologies and sent the following report that was read to the Parish Council by the Clerk:

“It has been a year since being elected as County Councillor. It is a large area consisting of 16 parishes. I also sit on Highways, Flood and Water, Children and Young Peoples Scrutiny Committees, Health and Wellbeing, am Vice Chairman for Environment and Economy and Chair a Health and Housing Development Group which involves all 7 councils, NHS, Public Health and Housing Developers.

The biggest issues that I have found are the roads especially the potholes more so after winter. I have worked hard with the Highways Department and have managed to get significant work to be carried out during the forthcoming financial year. The potholes backlog is being worked on and with the help of 5 additional gangs, this brings the total to 28 gangs repairing potholes at present, which should soon make a huge difference. In addition to this there are 4 gangs dealing with emergency response jobs. Please keep reporting in and Highways will get there. In the last month, 4500 potholes were filled compared to 2200 the previous month.

Grass cutting commence on 16<sup>th</sup> April. There will be 2 cuts between April and October to a width of 1 metre either side of the road and footpath. Road junctions and some bends will be taken back to the highway boundary to improve visibility. More Towns and Parish Councils are working in partnership with LCC this year.

There will be an additional weed spray this year which usually starts to take place in June.

I have thoroughly enjoyed my first year combining District and County and now have been able to cut work down to 2 days, which in the future retiring from work altogether which will make life a lot easier.

I look forward to continue in working with you in the coming year.”

ELDC Cllr Swanson reported the following:

- The Planning application that had been submitted went before the Planning Committee as consultees only. It was unanimously refused based on the effect it would be on the Wolds, Heritage Assets and Detrimental Effects on Agriculture.
- The Councillors Community Grant is now active. Anyone requiring a grant can get the form directly from the District Councillor not from ELDC offices. The application will be assessed at the discretion of the District Councillor.
- The Local Plan has been approved and all queries raised answered, now waiting for the official government seal.
- Revision to the MPFF policy is being redrafted to make it more simplified.
- At the last Full Council meeting a proposal was put forward to borrow £20m from the Government Loan Board. This money would be used to be invested in order to get a rate of return in which these funds would be used to pay off the debt and provide services within the community.

Cllr Swanson informed that he had objected to this proposal, of which he had additionally raised questions about this, without any proper answer being given.

The Police sent their apologies for not being able to attend and forwarded a Police incident report which was read out to the Parish Council by the clerk.

## **8. PARISH MATTERS**

### **a. Dog Fouling**

Though there has been a vast improvement since the previous action was taken, Cllr McGregor was waiting for a meeting with the Dog Warden to discuss matter, therefore this agenda items was deferred to the next meeting.

### **b. Sandpits**

The matter was discussed to see if anything could be done about this area of land owned jointly with Toynton St Peter Parish Council. It was believed that it was not efficient and feel that this land would be better sold on and use the amenity money to purchase another piece of land within the village, more suitable possibly as a play area.

Cllr Swanson asked for a vote from the councillors asking if selling the land was a good idea. The resolution was unanimous but more information was required first.

It was decided that Cllr Swanson would ask the Planning department about finding out if this land would be considered suitable for building on, whilst Cllr Howden said he will speak to someone in regards to the valuation of the land.

This item was therefore deferred to the next meeting in order for the information to be obtained before they could discuss this matter further.

## **9. HIGHWAYS**

The pothole on Toynton corner is opening further and needs being maintained.

It was reported that there was a lot of fly-tipping down Chapel Lane mostly consisting of Tyres and Car Parts.

## **10. PLANNING**

### **a. Report on any Planning Application Information and/or Decisions**

Planning permission has been granted for the erection of a gas to grid anaerobic digester plant in East Keal.

The cabin that had been asked to comply with the Planning Regulations has been moved more away from the fence. A request for an update from enforcement was requested.

It was reported that the sheds that were originally for keeping animals in is now being used for car repairs and storage, and a site office also erected. It was requested to find out to see if this was allowed under the planning conditions.

Additionally, it was requested to find out if cloches needed planning permission.

## **11. GENERAL DATA PROTECTION REGULATIONS**

### **a. To appoint LALC as the council's Data Protection Officer**

Due to an amendment approved on the 9th May 2018, all Town and Parish Councils are exempt from appointing a DPO.

### **b. To adopt the Data Map**

It was resolved to adopt the Data Map.

**c. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy**

It was resolved to adopt these policies.

**d. To adopt the Policy Notices**

It was resolved to adopt the Policy Notices.

**e. To receive completed Security Compliance Checklists from all councillors**

It was believed that an amendment needed to be made before this could be completed.

**f. To resolve that the council registers with the ICO and pays the relevant Data Protection Fee**

The clerk informed the Parish Council that they had to legally register with the Information Commissioner's Office which incurs a fee. The payment for this if paid by cheque is £40, however if paid online it is £35. To avoid the difference in cost, the clerk suggested the Parish Council pay her the online fee in which then she would then be able pay for this personally online.

It was resolved to pay the clerk the ICO fee in order for it to be paid online.

**12. CORRESPONDENCE**

The following correspondence had been received:

- Triton Knoll March Newsletter
- Letter from LCC re Waste Strategy Consultation
- Email from LCC re Verge Harvesting Trial
- Email from LCC Highway Portfolio Holder Cllr Richard Davies re Grass Cutting Programme 2018/19
- Letter from Toynton Village Hall regarding Grant Application

**13. AUDIT**

**a. Annual Governance Statement 2017/18**

This section was reviewed, assessed, agreed and signed.

**b. Accounting Statements 2017/18**

This section was reviewed, assessed, agreed and signed.

**14. FINANCIAL MATTERS**

**a. Insurance**

The renewal of the Parish Council insurance is due on 1st June 2018. The cost for this is £172.14, which is the same as charged last year. It was resolved to renew the Parish Council's Insurance.

**b. Financial Report**

One cheque (000354) for £46.00 had been paid since the previous meeting to Morton Media Group Ltd in regards to additional copies of the 2018 Newsletter.

The Treasury account had been credited with monies for both advertising in the newsletter and the precept. Therefore, the balance before any payments were made was £5285.05, with the Reserve Account being £1540.14.

c. **To approve any payments to be made**

Payee	Reason for payment	Amount	Cheque No.
Community Lincs Insurance Services	PC Insurance Renewal	£172.14	000355
Spilsby Methodist Church	Room Hire for PC Meetings	£120.00	000356
H Vaughan	Internal Audit Fee	£30.00	000357
S Knowles	Clerk's Salary	£218.85	000358
S Knowles	Clerk's Expenses	£129.90	000358
S Knowles	ICO Fee	£35.00	000358

It was resolved that these payments should be made.

**15. ANY MATTERS FOR DISCUSSION ONLY TO INCLUDE ANY ADDITIONAL ITEMS FOR THE NEXT AGENDA**

It was reported that snakes were being seen within the village.

A Fridge/Freezer had been dumped in the dyke down Fen Lane.

**16. DATE OF THE NEXT MEETING**

The date of the next Toynton All Saints Parish Council meeting as previously scheduled will be on Wednesday 20<sup>th</sup> June 2018.

There being no further business the meeting finished at 9.15pm

Signed \_\_\_\_\_ V Spencer

Date \_\_\_\_\_ 20/6/18