

TOYNTON ALL SAINTS PARISH COUNCIL

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The Annual Parish Meeting will be held at the Methodist Chapel, Chapel Lane, Toynton All Saints on Wednesday 16th May 2018 at **7pm** to be followed by the Annual Toynton All Saints Parish Council meeting commencing at **7.30pm**. The business to be dealt with is listed in the agenda below

PUBLIC AND PRESS WELCOME

OPEN FORUM

There will be an additional 15 minute public forum between 7.30 and 7.45pm where members of the public may ask additional questions or make short statements to the Council and your attendance is also requested during this period

Sarah Knowles
Clerk to Parish Council

01205 361457

9th May 2018

Agenda of Annual Parish Meeting

1. Agreement of representation to Chair the Annual Parish Meeting
2. Notes of the Annual Parish Meeting held on Wednesday 16th May 2017 to be approved as the minutes.
3. For any members of the parish to speak, ask questions or make any statements

Agenda of Annual Parish Council Meeting

1. Election of Chairman for the forthcoming financial year - including signing of declaration
2. Election of Vice-Chairman for the forthcoming year
3. Remarks by Chairman.
4. Apologies for absence and reasons given
5. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to Disclosable Pecuniary Interests
6. Notes of the Parish Council Meeting held on Wednesday 28th March 2018 to be approved as the minutes
7. To receive any reports from any Outside Bodies – (ELDC/LCC Councillors or Police)
8. Parish Matters
 - a. Dog Fouling
 - b. Sandpits
9. Highways
Any other Highway matters to be discussed by the Parish Councillors only but any items raised for decision will appear on the agenda of the next meeting
10. Planning
No planning applications have been received prior to this notice but any issues relating to planning matters can be discussed by Parish Councillors only, but any items raised for decision will appear on the agenda of the next meeting.
 - a. Report on any Planning Application Information and/or Decisions
11. General Data Protection Regulations
 - a. To appoint LALC as the council's Data Protection Officer
 - b. To adopt the Data Map
 - c. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
 - d. To adopt the Policy Notices
 - e. To receive completed Security Compliance Checklists from all councillors
 - f. To resolve that the council registers with the ICO and pays the relevant Data Protection Fee
12. Correspondence
Comments and discussion on any correspondence received
13. Audit
Resolution of accounts for the financial year 2017/18
 - i. Annual Governance Statement 2017/18
 - ii. Accounting Statements 2017/18
14. Financial Matters
 - a. Insurance
Resolution to agree to renew
 - b. Financial Report
 - c. To approve any payments to be made (as per summary circulated to councillors at meeting)
15. Any matters for discussion only to include any additional items for next agenda
16. Date of next meeting
The date of the next Parish Council meeting will be Wednesday 20th June 2018